



Jarvisburg Elementary School Student Handbook 2022-2023

110 Jarvisburg Road
Jarvisburg, NC 27947
252.491.2050

www.currituck.k12.nc.us

Welcome to Jarvisburg Elementary School - Home of the Jaguars! We are excited to begin the 2022-2023 school year and are looking forward to a great year for our students. The information in our handbook will answer many questions you may have, but please feel free to contact us if you need further explanation or assistance.

This school handbook is designed to help answer questions you may have concerning the activities, procedures, and rules for the daily operations of Jarvisburg Elementary School. Please take some time to review the handbook with your child so you will be fully aware of our school's policies and procedures.

Our goal at Jarvisburg Elementary School is to provide the best possible educational experience for all students. In order to achieve this task, it will take a collaborative effort between school staff, students, and parents. If you have questions or need further information regarding our school policies and procedures, please feel free to contact us.

Sincerely,

Mrs. Iorio

Principal

Mrs. Ryan

Assistant Principal

2022-2023 School Calendar

Currituck County Schools (Elementary, Middle, & CCHS) 2022-2023 School Calendar

July 2022						
S	M	T	W	T	F	S
					1	2
3	H	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
August 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	OW	OW	20
21	RW	RW	RW	RW	OW	27
28	FD	30	31			
September 2022						
S	M	T	W	T	F	S
				1	ER	3
4	H	6	7	8	9	10
11	12	13	14	15	ER	17
18	19	20	21	22	23	24
25	26	27	I	29	ER	
October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	ER	15
16	17	18	19	20	21	22
23	24	25	26	27	ER/G	29
30	OW					
November 2022						
S	M	T	W	T	F	S
		1	2	3	ER	5
6	7	OW	9	10	H	12
13	14	15	16	17	ER	19
20	21	22	OW	H	H	26
27	28	29	30			
December 2022						
S	M	T	W	T	F	S
				1	ER	3
4	RW	6	7	8	I	10
11	12	13	14	15	ER	17
18	AL	AL	AL	AL	H	24
25	H	H	AL	AL	H	31

Currituck County Schools	
2958 Caratoke Hwy	
252-232-2223 (Fax) 252-232-3566	
Currituck, NC 27929	
Aug 18-26	Teacher Workdays
Aug 29	First Day of School for Students
Sep 5	Labor Day Holiday-No School
Sep 28	Progress Reports
Oct 28	End of 1st Grading Period
Oct 31	Optional Teacher Workday
Nov 8	Optional Teacher Workday-Elections
Nov 11	Veteran's Day Holiday-No School
Nov 23	Optional Teacher Workday
Nov 24-25	Thanksgiving Holiday-No School
Dec 5	Required Teacher Workday
Dec 9	Progress Reports
Dec 19-30	Winter Break
Jan 2	Optional Teacher Workday
Jan 16	Martin Luther King, Jr. Holiday-No School
Jan 25	End of the 2nd Grading Period/Semester
Jan 26	Required Teacher Workday
Jan 27	Optional Teacher Workday
Feb 20	Optional Teacher Workday
March 1	Progress Reports
March 30	End of 3rd Grading Period
March 31	Optional Teacher Workday
April 10-14	Spring Break
May 10	Progress Reports
May 29	Memorial Day Holiday-No School
June 9	Last Day of School/Early Release
June 12-13	Required Teacher Workdays
June 14	Optional Teacher Workday
Calendar Details	
Q1=44 days	
Q2= 44 days	
Q3= 44 days	
Q4= 44 days	
ER Days= 21	
RW= 8	
OW= 11	
AL= 10	

January 2023						
S	M	T	W	T	F	S
1	OW	3	4	5	ER	7
8	9	10	11	12	13	14
15	H	17	18	19	ER	21
22	23	24	G	RW	OW	28
29	30	31				
February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	ER	11
12	13	14	15	16	17	18
19	OW	21	22	23	ER	25
26	27	28				
March 2023						
S	M	T	W	T	F	S
			I	2	3	4
5	6	7	8	9	ER	11
12	13	14	15	16	17	18
19	20	21	22	23	ER	25
26	27	28	29	G	OW	
April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	ER	8
9	H	AL	AL	AL	AL	15
16	17	18	19	20	ER	22
23	24	25	26	27	28	29
30						
May 2023						
S	M	T	W	T	F	S
	1	2	3	4	ER	6
7	8	9	I	11	12	13
14	15	16	17	18	ER	20
21	22	23	24	25	ER	27
28	H	30	31			
June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	LD/ER	10
11	RW	RW	OW	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Early Release Days
9/2, 9/16, 9/30, 10/14, 10/28, 11/4, 11/18,
12/2, 12/16, 1/6, 1/20, 2/10, 2/24, 3/10,
3/24, 4/7, 4/21, 5/5, 5/19, 5/26, 6/9

Progress Reports & End of Grading Periods	
Progress Reports: 9/28, 12/9, 3/1, 5/10	
End of Grading Period: 10/28, 1/25, 3/30, 6/9	

No School for Students
9/5, 10/31, 11/8, 11/11, 11/23-25, 12/19-30,
1/2, 1/16, 1/26-27, 2/20, 3/31, 4/10-14, 5/29

This calendar can also be found online at <https://www.currituck.k12.nc.us/domain/42>

ATTENDANCE (Reference Policy code 4400)

School attendance and class participation are integral parts of academic achievement and the teaching-learning process. Through regular attendance, students develop patterns of behavior essential to professional and personal success in life. Regular attendance by every student is mandatory. The State of North Carolina requires that every child in the State between the ages of 7 (or younger if enrolled) and 16 attend and remain at school daily, as required by compulsory attendance laws.

Students are expected to be at school on time and to remain at school until dismissed. During the school day, students are expected to be present at the scheduled starting time for each class and remain until class ends.

When a student must be late to school or leave school early, a written excuse signed by the parent or guardian should be presented upon the student's arrival at school.

When a student must miss school, a written excuse signed by the parent or guardian must be presented to the student's teacher within two days after the student returns from an absence. Absences may be excused for the following reasons:








1. Personal illness or injury that makes the student physically unable to attend school.
2. Isolation ordered by the local health officer or the State Board of Health.
3. Death in the immediate family.
4. Medical or dental appointment.
5. Attendance at the proceedings of a court or administrative tribunal if the student is party to the action or under subpoena as a witness.
6. A minimum of two days each academic year for observance of an event required or suggested by the religion of the student or the student's parent or legal guardian with approval by the principal.
7. Participation in a valid educational opportunity, such as travel or service as a legislative or Governor's page, with approval from the principal.
8. a minimum of two days each academic year for visitation with the student's parent or legal guardian if the student is not identified as at risk of academic failure because of unexcused absences and the student's parent or legal guardian (a) is an active duty member of the uniformed services as defined by policy 4050, Children of Military Families, and (b) has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting.

ILLNESS:

Please do not send your child to school if:

- He/she has a temperature over 100 degrees. Your child should not come back to school until he/she has been fever free and has not been medicated with Tylenol or ibuprofen in 24 hours.
- He/she is having diarrhea or vomiting. Your child should not come back to school until he/she has been free from symptoms for 24 hours.
- He/she has been diagnosed with a contagious disease such as strep throat, bronchitis, pink eye, or other illness, until they have taken antibiotics for 24 hours and are fever free.
- They are unable to drink or eat or function without pain or discomfort.

I NEED TO STAY HOME IF...

I HAVE A FEVER	I AM VOMITING	I HAVE DIARRHEA	I HAVE A RASH	I HAVE HEAD LICE	I HAVE AN EYE INFECTION	I HAVE BEEN IN THE HOSPITAL
						
Temperature of 100.1 or higher	Within the past 24 hours	Within the past 24 hours	Body rash with itching or fever	Itchy head, active head lice	Redness, itching, and/or "crusty" drainage from an eye	Hospital stay and/or ER visit

I AM READY TO GO BACK TO SCHOOL WHEN I AM...

Fever free for 24 hours without the use of fever reducing medication (i.e. Tylenol, Motrin)	Free from vomiting for at least 2 solid meals	Free from diarrhea for at least 24 hours	Free from rash itching or fever. I have been evaluated by my doctor if needed.	Treated with appropriate lice treatment at home and proof is provided to nurse.	Evaluated by my doctor and have note to return to school	Released by my medical provider to return to school
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SCHOOL DAY SCHEDULE

7:30 AM	Drop-off Time	Buses Unload Breakfast
7:50 AM	Announcements	Instructional Activities Begin Students are considered tardy after 7:50 AM
2:40 PM	Students Dismissed	Buses Load Parent Pick-ups

ARRIVAL & DISMISSAL

- Parent Drop-off

Students may be dropped off beginning at 7:30am, only when a staff member is present. Students should be dropped off on the loop road near the front door, and exit on the passenger side of the vehicle. Please do not drop students off in the parking lot. Students who arrive after 7:50 am are considered tardy and must be signed in at the office by a parent.

- Pick-ups

School will be dismissed at 2:40 pm. Pick-ups will be in the gym. Parents are issued a card with a # assigned to their student(s). **Students will be dismissed only to persons that are listed in PowerSchool and have a card assigned to them.** As a safety precaution, a picture ID may be required for pick-up if the person is unfamiliar to the teacher or staff member. There will be no pick ups in the office after 2:15 pm.

- Change in Dismissal

Parents and guardians are asked to assist with dismissal procedures by making certain that their child is clear about dismissal plans before they enter school each morning. All changes in dismissal plans **must** be put in writing and sent to your child's homeroom teacher. Class Dojo **cannot** be used to notify the school about a change in dismissal. Adjustments in dismissal will not be made without written approval from parents or guardians.

For the ease of dismissal, end of the day phone calls to the office will not be accepted past 2:00. However, we do understand that emergencies occur. Calls after 2:00 should be limited to emergencies only.

Again, to ensure that your child arrives home safely, take time to carefully plan dismissal arrangements and communicate them clearly to your child and to the school prior to the start of the school day. We appreciate your support in the safety of your child.

SCHOOL BUSES

- Students must have a form on file indicating that they will be riding the bus to and/or from school in order to be assigned to a bus. Bus routes are scheduled according to the number of riders in a specific area. Students are assigned to buses in accordance with G.S. 115C-244. Routes may be altered as population patterns change. Students are only allowed to ride the bus they are assigned. If anyone needs to make a bus change, proper paperwork should be filled out and office approval must occur prior to the change.

Currituck County Schools district policy states that K-2 students will NOT be allowed to exit the bus unless there is a parent/guardian present and visible at the bus stop. If a parent or guardian is not available, the bus will return to school with your child, and you will need to make arrangements to pick your child up from the school.

Students must get on and off the bus at their designated stops. If your child needs to get off at another stop, on their assigned bus only, parents must write and sign a note indicating the

temporary change. Notes must be turned in to the office at the beginning of the day. The bus driver will be notified of the change by the office.

Buses will operate on a regular schedule except in emergencies. If an emergency situation arises, a Bright Arrow message and or DOJO message will be sent to parents alerting them of the situation.

**** Parents, please update your contact information in PowerSchool and elect to receive messages via email and text from here as well****

Students are expected to be at the bus stop on time. Please be aware that here is a 15 minute window before and after the scheduled bus stop. Buses will stop but will not be able to wait on students and/or parents.

Bus transportation to and from school is a privilege, not a right. For students to enjoy this privilege, their behavior must contribute to the safe operation of the bus and conform to the school rules. The safety of our students is our highest priority in operating school buses. Each student is expected to fully cooperate with the bus driver and all other school staff.

Standards for Bus Behavior

1. Follow all directions the first time they are given.
2. Do not distract the driver.
3. Get on and off the bus promptly and properly.
4. Bring onto the bus only those items that have been approved as necessary for your day in school.
5. Sit in your assigned seat with your feet on the floor and face the front of the bus.
6. Keep your hands, feet and possessions to yourself and in your assigned space.

No one is permitted on the bus except students assigned to that bus or authorized school employees. Any concerns with the bus from a parent or non-school employee should be directed to the principal's office. Any person boarding a bus without express permission from the principal or designee is subject to prosecution for trespassing. Reference: North Carolina G.S. 115C-245; 115C-399.

CAFETERIA

Breakfast and lunch will be served daily. Meal prices are as follows:

Full Price:

\$1.25 for all levels for breakfast

\$2.75 for elementary lunch

\$3.00 for middle/high lunch

Reduced Price:

free for breakfast all levels

\$0.40 for lunch all levels

Free is of course at no cost.

CANCELLATION OR EARLY DISMISSAL

In the event of school cancellation or early dismissal, messages will be sent via Class DOJO, Facebook and or Bright Arrow phone calls home from the school directly. District messages will also be sent out using our automated phone system. **Please make sure your contact information is updated in PowerSchool.** The district may also post this information on their Facebook page.

CELEBRATIONS

Birthday and/or holiday celebrations must be arranged in advance by working with the classroom teacher. All events should be simple, and healthy snacks and drinks are allowed **after lunch**. Be sure to check with the teacher as to whether or not there are children in the room with food sensitivities. Outside deliveries of gifts for students, such as flowers, balloon bouquets, etc. are discouraged.

CHILD CUSTODY

The custodial parent should provide a copy of the relevant section(s) of any court order, separation agreement, guardianship or other official documents detailing custody of the child. A child will not be released to a non-custodial parent without the consent of the legal custodian when the school has a copy of said orders.

STUDENT BEHAVIOR POLICIES (Reference Policy Code 4300)

JES students, parents and school personnel share the responsibility for maintaining a safe and orderly learning environment. Respect for others is the cornerstone of developing appropriate attitudes and behaviors. Rules and procedures are a necessary component for getting along with others and accomplishing our goal of an excellent education for all of our students; therefore, students are expected to comply with the rules and procedures that are established by the school and classroom teachers.

All decisions related to student behavior are guided by the Currituck County Board of Education's educational objective to teach responsibility and respect for cultural and ideological differences and by the board's commitment to creating safe, orderly, and inviting schools. Student behavior policies are provided in order to establish (1) expected standards of student behavior, (2) principles to be followed in managing student behavior, (3) consequences for prohibited behavior, and (4) required procedures for addressing misbehavior.

SCHOOL TRIPS (Reference Policy Code 3320)

School trips (field trips) designed to stimulate student interest and inquiry may be appropriate classroom extensions and may enhance learning in the classroom. School trips may help meet educational goals and objectives by connecting learning with experiences outside the classroom environment.

ITEMS BROUGHT FROM HOME

Any items brought from home such as cell phones, ipods, tablets, etc. should only be brought to school with the permission of the classroom teacher. These items will be the responsibility of the student. If an item is lost, stolen, or broken, the school will not be held responsible.

MEDICAL POLICY AND HEALTH CONCERNS

Illness or Injury: Injured or ill students will be sent to see the school nurse. If it is determined that the student needs to go home, the child must be checked out through the office. All parents should have a current phone number or emergency contact on file in the office in case a student needs to go home.

Administering medicines to students (Reference Policy 6125)

The Currituck County Board of Education Medication Policy guides our school nurse in promoting the health and well being of all of our students. The BOE discourages administration of medication to students during the school day when medicine could be taken outside of school; however, provisions are included pursuant to state law, for medicine to be administered to students if a "Permission to Administer Drug or Medication" form (included the district handbook or given by the school nurse) is completed by the health care provider and the parent or guardian. This is required for prescription and over-the-counter medication. Please refer to the county handbook for a detailed explanation of this important policy.

Head Lice(Reference Policy 4230-R)

Recognizing that head lice infestations are not a health hazard, a sign of uncleanliness, or responsible for the spread of any disease, it is the practice of the Currituck County Schools to monitor and address nuisance health concerns in a manner consistent with the following objectives:

1. Protect the confidentiality of the student affected by the problem.
2. Protect the self-esteem and self-image of students.
3. Minimize absence due to unnecessary exclusion of students with head lice.
4. Reduce transmission of head lice.
5. Maximize the school nurse's ability to address more severe and/or significant health risks or concerns.

VISITOR POLICY

All parents, guardians and other visitors must check into the office upon arrival at the school using your driver's license. A visitor badge will be issued through our Lobby Guard system. You are encouraged to visit and volunteer in our school as long as you have an assignment by a teacher or staff member. We appreciate your support and want you on our campus as long as instruction is not interrupted. Parents will not be permitted to interrupt classroom instruction at any time. Parent-teacher conferences should be scheduled in advance.

Please print, sign, and return the handbook verification form below to the main office

OR use this link to acknowledge receipt:

[https://docs.google.com/forms/d/1ovdah-5M2gf95hNDR0obLOZsJhwvlwJgSgZ1x8P76-s](https://docs.google.com/forms/d/1ovdah-5M2gf95hNDR0obLOZsJhwvlwJgSgZ1x8P76-s/edit)
[/edit](#)

My signature indicates that I have read, understand and agree to adhere to the requirements as stated in the policies and procedures published in Jarvisburg Elementary Student Handbook.

Name of Student (Print)	Date
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Signature of Student

Name of Parent (Print)

Signature of Parent	Date
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